



DARLINGTON

Borough Council

Adults Scrutiny Committee Agenda

9.30 am, Tuesday, 10 June 2025

Council Chamber, Town Hall, Darlington, DL1 5QT

Members of the Public are welcome to attend this Meeting.

1. Introductions/Attendance at Meeting (Pages 3 - 4)
2. To consider the dates and times of meetings of this Committee for the Municipal Year 2025/2026 –
 - Tuesday, 26th August 2025;
 - Tuesday, 28th September 2025;
 - Tuesday, 6th January 2026;
 - Tuesday, 24th February 2026; and
 - Tuesday, 14th April 2026
3. Declarations of Interest
4. To approve the Minutes of the meeting of this Scrutiny Committee held on 1st April 2025 (Pages 5 - 8)
5. Safeguarding Responsibilities and Executive Strategy Process – Report of the Assistant Director, Adults (Pages 9 - 12)
6. Work Programme 2025/26 – Report of the Assistant Director, Law and Governance (Pages 13 - 26)
7. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting.

8. Questions

A handwritten signature in black ink, reading 'A. Wennington', with a horizontal line underneath.

Amy Wennington
Assistant Director Law and Governance

2nd June 2025

Town Hall
Darlington.

Membership

Councillors Anderson, Crumbie, Donoghue, Layton, Mammolotti, M Nicholson, Renton, Storr, Tostevin and Vacancy.

If you need this information in a different language or format or you have any other queries on this agenda please contact James McAllister, Democratic Officer, Resources and Governance Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays.

Briefing for scrutiny committees

Climate change can affect anyone, but some people have the potential to be more affected than others. How badly a person or group will be affected will depend not just on their exposure to the event, but on their social vulnerability – that is, how well they are able to cope with and respond to events like floods and heatwaves. People and communities experiencing multiple causes of vulnerability are the most extremely socially vulnerable.

Tackling climate change is a shared responsibility. It is deeply connected to other policy issues and local action is necessary for sustainable solutions. We need to be clear how any proposal/project impacts on our carbon emissions and how it affects our resilience. It is also important that the decisions we make do not prevent other people from reducing their own emissions or improving their own resilience.

Scrutiny has a critical role to play in these cross-cutting issues. Climate change as a stand-alone issue sits in the purview of the Economy and Resources Scrutiny Committee, but everything we do either has an impact on, or is impacted by, climate change so it is important for all scrutiny committees to also ensure that everything that comes in front of them has considered it.

The Council Plan now includes climate change as a key principle underpinning everything we do. The guidance notes for cabinet and decision papers have also been updated so the “carbon impact” box should never say no impact. Clearly, proposals or projects will differ, depending on what is being discussed, and not all of the questions below will apply to everything that comes to a scrutiny committee, but they should help to tease out how the officers have come to that decision.

Questions for scrutiny committee members to ask

1. Will the proposal/project result in an increase in carbon emissions?
 - How have you ensured that energy is not wasted or lost through poor insulation, heating the wrong areas or inefficient lighting?
 - Will there be an increase in business travel or commuting?
 - How easy will it be for people to travel by public transport, bicycle or walking?
 - Is there a need for travel at all?
 - Will there be an increase in waste disposal?
2. How will you reduce emissions?
 - How can you reduce energy use?
 - How can you reduce use of natural resources?
 - How can you ensure suppliers are working in a sustainable way?
 - How can you reduce waste?
 - How can you improve energy efficiency?
3. Will the proposal have any impacts on biodiversity (positive or negative)?
 - Will there be a net reduction in trees?
 - Are there opportunities for planting?
 - Are there other habitats or wildlife considerations?

4. Does the proposal incorporate/promote the development of renewable energy?
 - How can you increase the use of renewable energy in your project?
5. How can you minimise emissions from transport?
 - How can your project enable and encourage active travel?
 - How can you reduce the need for travel at all?
6. How will you make the proposal/project resilient to the impacts of climate change, such as more frequent severe weather, floods and heatwaves?
 - How can your project be designed to be resilient to these occurrences?
 - How can you ensure the building does not overheat in summer?
 - How will your service travel during these events?
 - How can communities using your service be protected?

Supplementary questions

- Does any procurement consider the impact on the environment?
- How does the project/proposal support the climate change strategy, tree and woodland strategy and sustainable communities strategy?
- How does the project/proposal support local businesses and employers to be sustainable?
- How can the project/proposal help develop local skills?

ADULTS SCRUTINY COMMITTEE

Tuesday, 1 April 2025

PRESENT – Councillors Anderson (Chair), Crumbie, Layton, Mammolotti, M Nicholson, Storr and Tostevin.

APOLOGIES – Councillor Donoghue.

ABSENT – Councillor Renton.

ALSO IN ATTENDANCE – Councillor Curry.

OFFICERS IN ATTENDANCE – Joss Harbron (Assistant Director - Adult Social Care), Christine Shields (Assistant Director Commissioning, Performance and Transformation), Paul Dalton (Democratic and Elections Manager) and James McAllister (Democratic Officer).

AD41 DECLARATIONS OF INTEREST

There were no declarations of interest reported at this meeting.

AD42 TO APPROVE THE MINUTES OF THE MEETING OF THIS SCRUTINY COMMITTEE HELD ON 25TH FEBRUARY 2025

RESOLVED – That the Minutes of the meeting of this Committee held on 25th February 2025, be approved as a correct record.

AD43 CQC ASSURANCE FRAMEWORK - UPDATE

The Assistant Director, Adults, submitted a report (previously circulated) to update and inform this Committee on the CQC assurance framework and inspection outcome.

The submitted report stated that the CQC Assurance Framework for Local Authorities in England, introduced by the Care Quality Commission (CQC), is a structured approach to evaluating the performance of local authorities in delivering Adult Social Care services. It aligns with the goals of the Health and Care Act 2022, which aims to ensure high-quality, equitable, and sustainable care for individuals in need.

The submitted report outlined how the CQC assurance Framework evaluates how local authorities assess the needs of their population, provides support in the form of personalised care, ensures safety through high standards of care, and exhibits effective leadership in tandem with a motivated workforce.

The Assistant Director, Adults, then discussed the assessment criteria deployed by the CQC, outlining four key themes that underscore such criteria, namely; Working with people, providing support, ensuring safety and leadership.

With regards to the methodology of evaluation, the officer detailed how the CQC utilises data and evidence to review data from local authorities and service providers, conducts on-site inspection visits, and engages with stakeholder feedback to garner input from individuals

utilising the service. The Assistant Director, Adults discussed the Outcome Ratings of other Local Authorities and outlined the categories by which such Local Authorities were rated on their performance, such as Outstanding, Good, Requires Improvement or Inadequate.

Members commented upon the narrow margins of the scoring criteria, notably how a 5-point difference could separate a Local Authority from being “Good” or “Requires Improvement”. The Assistant Director, adults responded by explicating the scoring criteria in further detail and outlining the process carried out by the CQC in producing the final score and commented that this narrow margin has also been challenged by other Local Authorities.

The Assistant Director then went on to discuss the improvement focus outlined in the framework. The Chair asked that this be taken into account and that the Darlington’s score be proactively responded to once returned by the CQC.

RESOLVED- That the contents of the report be noted,

AD44 MAPPING OF PROVISIONS WITHIN THE BOROUGH INCLUDING COMMISSIONED SERVICES

The Assistant Director, Commissioning, Performance & Transformation, introduced a report regarding the mapping of provisions within the borough which also made reference to commissioned services from external bodies. Emphasis was placed upon setting the standards for commissioned services in the context of the previously discussed CQC framework.

The Assistant Director, Commissioning, Performance & Transformation, made reference to the Livingwell Directory and Information on Commissioned Services, which internal members of staff within the council have access to and are encouraged to actively engage with.

The submitted report made reference to the Strategic Framework of Adult Social Care, specifically discussing The Accommodation with Care and Support Strategy 2024-2027, which has been guiding the provision of services in Darlington.

The aim of such strategy is to emphasise innovative housing solution, assistive technology, and the use of local provisions. The desired outcome of this being the reducing of reliance upon traditional residential care homes, increasing independence, and minimising the need for out-of-borough placements by meeting needs locally.

The Assistant Director, Commissioning, Performance & Transformation, went on to outline the key services and models offered by the service area. The report named the Supported Living service, accounting for Houses of Multiple Occupation, Houses with Support and Adult Social Care Services. The report demonstrated that Supported Living made provisions for individuals to lead fulfilling lives ranging from those who share accommodation with on site-support staff, those who share communal facilities, to those living independently.

The report also made reference to Specialist Services like the North East Centre for Autism who provide tailored support for individuals with autism and neurodiversity, in addition to outlining the Target Groups listed in the strategy.

The Assistant Director, Commissioning, Performance & Transformation, went on to address

the challenges and future directions of the service, notably surrounding financial and demographical pressures. The report addressed potential innovative solutions such as reducing residential care usage and encouraging provider collaboration.

The report looked into the procedure of accessing adult care and support services in Darlington, outlining the various several steps in doing so, the institutions in Darlington who offer the service, and other preventative services such as Health and Wellbeing Programs, Social Prescribing and Assistive Technology.

Members posed questions regarding the assistive technology provided by the service area, and discussion ensued regarding the younger demographic being more likely to engage with this service and therefore emphasis is being placed upon building confidence in utilising the technology available.

Members welcomed discussion regarding the need to integrate the use of technology whilst also maintaining the “human touch” aspect of Adult Social Care, and as a result productive discussion ensued surrounding encouraging/training young people to join the service, specifically citing the Academy and Darlington Extra as avenues which garner interest for individuals to join the service area.

The Chair brought a close to the discussion by calling for introspective investigation into what is and is not provided already by the service area and how such can be improved. The Assistant Director, Adults, responded with reference to the commissioning of external services to cater for those provisions which are not already provided.

RESOLVED- That the contents of the report be noted.

AD45 SHARED LIVES

The Assistant Director, Commissioning, Performance and Transformation, submitted a report (previously circulated) on the Shared Lives model of support to provide an overview of the new service offer in Darlington. This introduction depicted what Shared Lives is as a service and what the service offers in practice.

The report outlined how the Council had conducted a Homecare and Supported Living re-tender exercise in 2024, and how this exercise has resulted in a new Shared Lives service being established as a result to develop a robust Shared Lives offer in Darlington. The Assistant Director, Commissioning, Performance and Transformation, reinforced the area’s encouragement upon the community to utilise spare rooms to provide care, with those who engage being provided with full training.

Members commented upon the increasing trend of family members moving away from in receipt of Adult Social Care, and how this has affected the strain on the service area. The Assistant Director, Commissioning, Performance and Transformation, shared this sentiment. Additionally, members questioned whether the offer of the Shared Lives service would result in an uptake in both recipients of the service and providers of care, to which the Assistant Director, Adults, responded by stating that there is no guarantee, and this trend will be evaluated as the service is deployed.

RESOLVED- The contents of this report be noted.

AD46 WORK PROGRAMME 2024/25

Within this report, the committee discussed any outlying items on the work programme which had not yet been discussed thus far. The Officer, Democratic Services, alluded to the fact that this was the last meeting of the Committee for this municipal year, and that all agreed items had already been addressed. Therefore, the Officer urged members to consider items to be brought forward at the next meeting of this committee, to be considered for the following work programme.

Members opened discussion into potential focuses to be included in the forthcoming work programme. As a result, members of the committee commented upon successful areas of discussion in this years cohort of meetings, and their intent to monitor the progression of such services in the new municipal year. Additionally, members addressed prior items that has been requested to be brought forward to the forthcoming work programme and urged other members of the committee to be cognisant of this.

RESOLVED- That members noted the current status of the work programme and considered any additional areas that they would like to include.

ADULTS SCRUTINY COMMITTEE 10 June 2025

SAFEGUARDING RESPONSIBILITIES AND EXECUTIVE STRATEGY PROCESS

SUMMARY REPORT

Purpose of the Report

1. This report outlines Darlington Borough Council's safeguarding responsibilities and the executive strategy process, with a focus on protecting vulnerable adults. It aims to evaluate current performance, highlight strategic priorities, and provide recommendations for continuous improvement.

Summary

2. Darlington Borough Council operates under the statutory framework of the Darlington Safeguarding Partnership (DSP), which sets the strategic direction for safeguarding across the borough. The Council is responsible for ensuring that all agencies work collaboratively to protect individuals at risk of abuse or neglect, in line with the Care Act 2014.
3. The Executive Strategy Process is a multi-agency framework designed to address serious safeguarding concerns, including organisational abuse and complex cases. It ensures that safeguarding responses are coordinated, person-centered, and legally compliant.
4. Under the Care Act 2014, local authorities in England have statutory safeguarding duties to protect adults who:
 - Have care and support needs,
 - Are experiencing, or are at risk of, abuse or neglect, and
 - Are unable to protect themselves because of those needs

Key Safeguarding Duties of Local Authorities

Lead Role in Safeguarding

5. Local authorities must take the lead in coordinating safeguarding efforts across agencies and ensure a multi-agency approach to protecting adults at risk

Duty to Make Enquiries

6. If a local authority has reasonable cause to suspect that an adult is at risk, it must make (or cause to be made) enquiries or delegate enquiries to partners where appropriate to do so to determine what action is needed to protect the individual

Safeguarding Adults Boards (SABs)

7. Every local authority must establish a Safeguarding Adults Board. The SAB includes representatives from the local authority, NHS, and police, and its role is to:
 - Develop safeguarding strategies,
 - Conduct Safeguarding Adults Reviews (SARs),
 - Promote inter-agency cooperation

Safeguarding Adults Reviews (SARs)

8. A SAR must be conducted when an adult dies or is seriously harmed as a result of abuse or neglect, and there is concern about how agencies worked together.

Prevention Duty

9. Local authorities must provide or arrange services that help prevent or delay the development of care and support needs, including safeguarding-related risks

Information and Advice

10. They must ensure that people have access to clear information and advice about safeguarding, including how to report concerns

Advocacy

11. If an adult has substantial difficulty being involved in safeguarding processes and has no one to support them, the local authority must arrange for an independent advocate

Performance Indicators

12. There are a number of key **performance indicators (KPIs)** used to assess local authorities' safeguarding responsibilities under the **Care Act 2014**, based on guidance from the **Care Quality Commission (CQC)** and the **Local Government Association (LGA)**.

Timeliness of Section 42 Enquiries

- (a) Measures how quickly safeguarding concerns are converted into formal enquiries and how promptly those enquiries are completed.

Conversion Rate of Concerns to Enquiries

- (b) Tracks the proportion of safeguarding concerns that meet the threshold for a Section 42 enquiry, helping assess consistency and appropriateness of decision-making.

Repeat Safeguarding Referrals

- (c) Indicates whether previous interventions were effective or if individuals are being repeatedly exposed to risk.

Outcomes for Individuals

- (d) Based on whether the individual's desired outcomes were fully or partially achieved through the safeguarding process (drawn from the Adult Social Care Outcomes Framework).

User Experience and Satisfaction

- (e) Captures feedback from adults at risk and carers about their experience of the safeguarding process, including feeling safe and being involved in decisions.

Safeguarding Adults Reviews (SARs)

- (f) Number and quality of SARs conducted, and how learning from these reviews is implemented.

Training and Workforce Competency

- (g) Percentage of staff and partners who have completed safeguarding training and demonstrate competency in safeguarding practice.

Multi-Agency Working

- (h) Evidence of effective collaboration between local authority, NHS, police, and other partners in safeguarding cases.

Leadership and Governance

- (i) Assesses the strategic leadership of safeguarding, including the role of the Safeguarding Adults Board (SAB) and the visibility of safeguarding in corporate governance.

Preventative Safeguarding Activity

- (j) Measures efforts to prevent abuse and neglect, such as community engagement, early intervention, and awareness campaigns.

Conclusion

13. Darlington Borough Council demonstrates a strong commitment to safeguarding through its structured executive strategy process and multi-agency collaboration.

Recommendations

14. The Committee to note the contents of the report and the subsequent presentation.

Climate Considerations

15. While safeguarding is not directly linked to climate policy, the Council will consider the impact of climate-related events (e.g. extreme weather, fuel poverty) on vulnerable populations. Emergency planning and safeguarding strategies are integrated to ensure resilience and protection during climate crises.

Joss Harbron
ASSISTANT DIRECTOR

Background Papers

No background papers were utilised in the preparation of this report,

Joss Harbron: Extension: 5278

Council Plan	The report and the activity to support safeguarding adults is aligned to the Council Plan priorities.
Addressing inequalities	This activity has no specific impact on protected groups however all inequalities are considered as part of the process.
Tackling Climate Change	All consideration was undertaken with sustainability in mind and aim to reduce the carbon footprint, and re-use energy and environmental resources where possible.
Efficient and effective use of resources	Key aims with Adult Services is to deliver efficient, effective and person-centred care which supports a strength-based approach aligned to the requirements of the Care Act and includes effective use of resources.
Health and Wellbeing	This report continues the Council's drive to deliver services and support that enhance people's life chances and opportunities to thrive.
S17 Crime and Disorder	N/A
Wards Affected	All Darlington Wards.
Groups Affected	All adults with social care needs in Darlington.
Budget and Policy Framework	This report does not impact on the budget and policy framework.
Key Decision	This report is an update.
Urgent Decision	N/A
Impact on Looked After Children and Care Leavers	This has no specific impact on Looked After Children or Care Leavers however they are considered within the safeguarding duties of the Local Authority.

**ADULTS SCRUTINY COMMITTEE
10 JUNE 2025**

WORK PROGRAMME 2025-2026

SUMMARY REPORT

Purpose of the Report

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the 2025/26 Municipal Year and to consider any additional areas which Members would like to suggest should be included.

Summary

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the remainder of the Municipal Year, which has been prepared based on Officers recommendations and discussions held at the Adults Scrutiny Committee Annual Briefing which took place on 23 May 2025.
3. Once the work programme has been approved by this Scrutiny Committee, any additional areas of work which Members wish to add to the agreed work programme will require the completion of a quad of aims in accordance with the previously approved procedure (**Appendix 2**).

Recommendations

4. It is recommended that Members note the current status of the Work Programme and consider any additional areas of work they would like to include.
5. Members' views are requested.

**Amy Wennington
Assistant Director Law and Governance**

Background Papers

No background papers were used in the preparation of this report.

Author: James McAllister

Council Plan	The report contributes to the Council Plan in a number of ways through the involvement of Members in contributing to the delivery of the Plan. The Work Programme contains items which enable Members to scrutinise those areas that contribute the priority of Living Well – a healthier and better quality of life for longer, supporting those who need it most, and Communities - working together for safer, healthier and more engaged communities.
Addressing inequalities	There are no issues relating to diversity which this report needs to address.
Tackling Climate Change	There are no issues which this report needs to address.
Efficient and effective use of resources	This report has no impact on the Council's Efficiency Programme.
Health and Wellbeing	This report has no direct implications to the Health and Well Being of residents of Darlington.
S17 Crime and Disorder	This report has no implications for Crime and Disorder.
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

6. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
7. The Council Plan was adopted on 18 July 2024, and outlines Darlington Borough Council's long-term ambitions for Darlington and priorities for action over the next three years. It gives strategic direction to the Council and Council services, defining priorities, identifying key actions, and shaping delivery.
8. The Council Plan identifies six priorities, one of which is 'Living Well', which states that more years in good health leads to more fulfilling lives, and a better standard of living, however the Plan highlights that are inequalities in Darlington across all stages of life which are influenced by broader social factors including education, employment, housing and income. Seven key deliverables are identified as part of this priority.
9. The Council believes that all residents should have the opportunity to live longer, healthier lives, and wants to support residents of every age to live well. The Council has committed to improving our contact with carers and working to create a network of support for better health and wellbeing outcomes. The Council will support those who need it most and signpost for access to other provision and support, where appropriate.

Forward Plan and Additional Items

10. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a Quad of Aims.
11. A copy of the index of the Forward Plan has been attached at **Appendix 3** for information.

Climate Considerations

12. Pursuant to Minute AD22/Oct/2024, any matters pertaining to climate considerations will be outlined in the individual reports submitted to Committee.

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ADULTS SCRUTINY COMMITTEE WORK PROGRAMME 2025/26

Topic	Timescale	Lead Officer	Link to PMF (metrics)	Scrutiny's Role / Notes
Safeguarding Responsibilities and Executive Strategy Process	10 th June 2025	Rachel Watt / Barbara Beadle		
Assessment of Services Commissioned from Out of Area	10 th June 2025	Sukhdev Dosanjh		Deferred – Report not received.
Darlington Association on Disability (DAD)	26 th August 2025	Gordon Pybus		
Care Homes in Executive Strategy Measures / Arrangements	26 th August 2025	Rachel Watt / Joss Harbron / Barbara Beadle		
Performance Indicators End of Year Report 2024/25	26 th August 2025	Joss Harbron / Sharon Raine / Wendy Excell	ASC 002 ASC 003 ASC 019 ASC 045 ASC 046 ASC 049 ASC 050 ASC 208 ASC 209 ASC 211	To monitor Key Performance Indicators. To receive six-monthly monitoring reports and undertake any further detailed work into particular outcomes if necessary.
Adult Social Care Budget and Outturn	28 th October 2025	Joss Habron		

Autism Strategy and Action Plan Update	28 th October 2025	Jamie Tood and Dominic Gardener, TEVW and Martin Short and John Stamp, ICB and DBC (via Joss Harbron as rep.)		
Medium Term Financial Plan	6 th January 2026	Joss Harbron / Christine Shields		
Performance Indicators Quarter 2 2025/2026	6 th January 2026	Joss Harbron / Sharon Raine / Wendy Excell	ASC 002 ASC 003 ASC 019 ASC 045 ASC 046 ASC 049 ASC 050 ASC 208 ASC 209 ASC 211	To monitor Key Performance Indicators. To receive six-monthly monitoring reports and undertake any further detailed work into particular outcomes if necessary.
Domestic Abuse Strategy - Update	6 th January 2026	Christine Shields		
Care Homes in Executive Strategy Measures / Arrangements	24 th February 2026	Rachel Watt / Joss Harbron / Barbara Beadle		

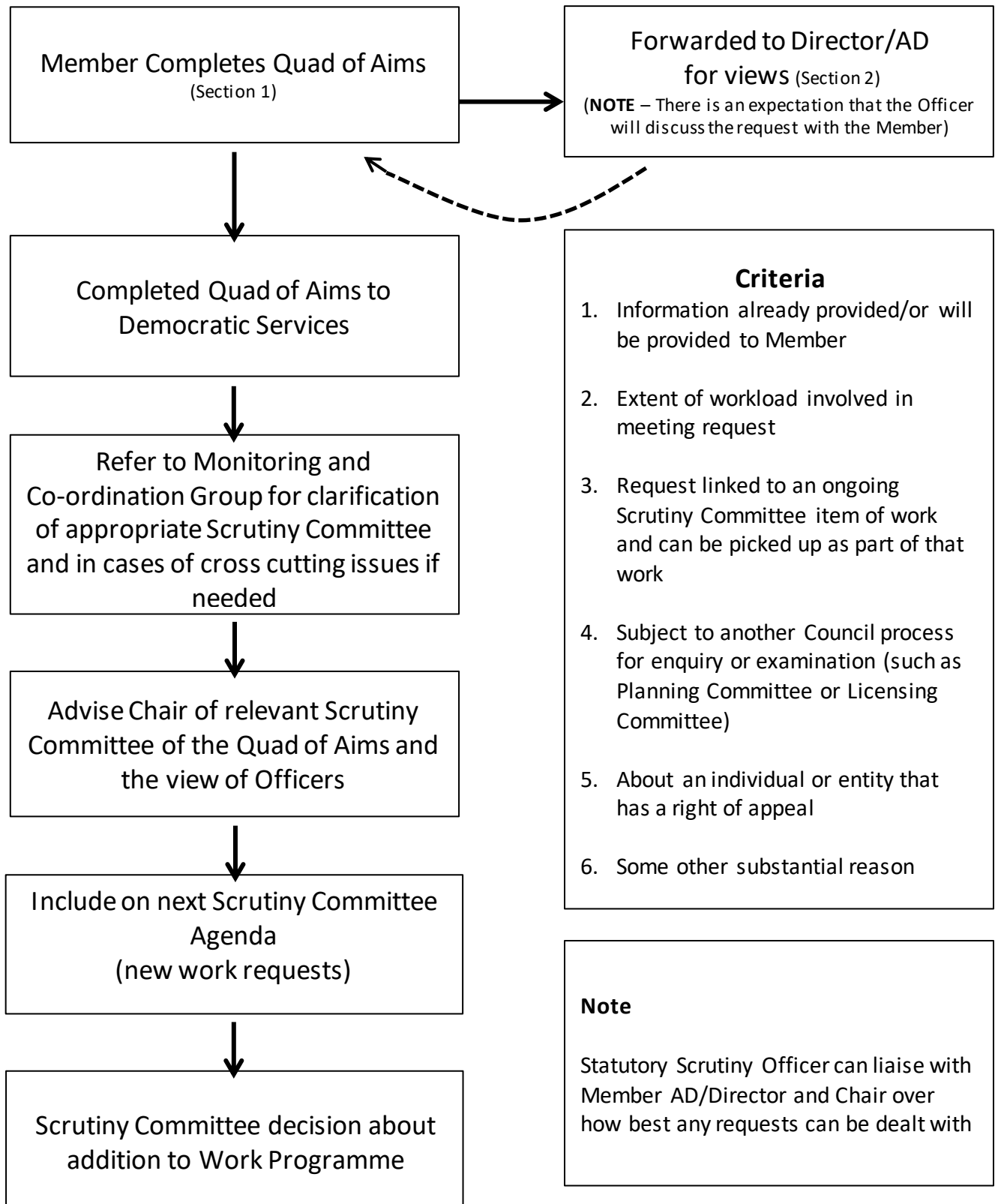
Darlington Safeguarding Partnership - Annual Report	24th February 2026	Amanda Hugill	ASC 028 ASC 029 ASC 059 ASC 061 ASC 062 ASC 199 ASC 200 ASC 201 ASC 202 ASC 203 ASC 204 ASC 205 ASC 206 ASC 207 ASC 209 ASC 210 ASC 213 ASC 214	To consider the Annual Report on the work of the Board and to receive reassurance that adult safeguarding is being addressed and an effective approach is in place. To be advised of the key issues for the Board and funding.
Overview by Commissioning Services on Shared Lives	14 th April 2026	Christine Shields		
CQC Action Plan	Date to be confirmed	Joss Harbron		
Principle Social Worker Feedback Report	Date to be confirmed	Joss Harbron		

Task and Finish Review Group(s)

- **‘Loneliness and Connected Communities’ Task and Finish Review Group** – commenced Tuesday, 28th January 2020;

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PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE'S PREVIOUSLY APPROVED WORK PROGRAMME



QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY)

SECTION 1 TO BE COMPLETED BY MEMBERS

NOTE – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

REASON FOR REQUEST?	RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)
PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)	HOW WILL THE OUTCOME MAKE A DIFFERENCE?

Signed Councillor

Date

SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS
(NOTE – There is an expectation that Officers will discuss the request with the Member)

<p>1. (a) Is the information available elsewhere? Yes No</p> <p>If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services)</p> <p>.....</p> <p>(b) Have you already provided the information to the Member or will you shortly be doing so?</p> <p>.....</p> <p>2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff?</p> <p>.....</p> <p>3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that?</p> <p>.....</p> <p>4. Is there another Council process for enquiry or examination about the matter currently underway?</p> <p>.....</p> <p>5. Has the individual or entity some other right of appeal?</p> <p>.....</p> <p>6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme ?</p> <p>.....</p>	<p style="text-align: center;">Criteria</p> <p>1. Information already provided/or will be provided to Member</p> <p>2. Extent of workload involved in meeting request</p> <p>3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work</p> <p>4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)</p> <p>5. About an individual or entity that has a right of appeal</p> <p>6. Some other substantial reason</p>
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Signed **Position** **Date**

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

APPENDIX 3

DARLINGTON
Borough Council

**FORWARD PLAN
FOR THE PERIOD: 7 MAY 2025 - 30 SEPTEMBER 2025**

Title	Decision Maker and Date
Consultation on the Renewal of the Town Centre Public Space Protection Order and Introduction of a Borough Wide Public Space Protection Order	Cabinet 10 Jun 2025
Physical Activity Strategy	Cabinet 10 Jun 2025
Representation on Other Bodies 2025/26	Cabinet 10 Jun 2025
Collection of Council Tax, Business Rates and Rent 2024/25	Cabinet 8 Jul 2025
Consultation on a Homes Strategy for the Borough	Cabinet 8 Jul 2025
Council Plan Performance Reporting Update - Quarter 4	Cabinet 8 Jul 2025
Disabled Facilities Grant 2025/26	Cabinet 8 Jul 2025
Dolphin Centre – Invest to Save Projects	Cabinet 8 Jul 2025
Housing Services Fire Safety Policy 2025-2030	Cabinet 8 Jul 2025
Housing Services Tenancy Policy 2025-2030	Cabinet 8 Jul 2025
Project Position Statement and Capital Programme Monitoring Outturn 2024/25	Cabinet 8 Jul 2025
Red Hall Capital Works and academisation	Cabinet 8 Jul 2025
Revenue Budget Outturn 2024/25	Cabinet 8 Jul 2025
Schedule of Transactions	Cabinet 8 Jul 2025
Strategic Asset Plan	Cabinet 8 Jul 2025
Town Centre Regeneration	Cabinet 8 Jul 2025
Woodland Road Waiting Restrictions	Cabinet 8 Jul 2025
Xentrall Shared Services Annual Report	Cabinet 8 Jul 2025
Annual Review of the Investment Fund	Cabinet 9 Sep 2025
Blue Badge Application Procedures	Cabinet 9 Sep 2025
Community Asset Transfer Policy	Cabinet 9 Sep 2025
Complaints, Compliments and Comments Annual Reports 2023/24	Cabinet 9 Sep 2025
Complaints Made to Local Government Ombudsman	Cabinet 9 Sep 2025
Complaints, Compliments and Comments Annual Report 2023/24	Cabinet 9 Sep 2025
Project Position Statement and Capital Programme Monitoring - Quarter 1 2025/26	Cabinet 9 Sep 2025
Regulatory Investigatory Powers Act (RIPA)	Cabinet 9 Sep 2025
Revenue Budget Monitoring 2025/26 - Quarter 1	Cabinet 9 Sep 2025
Treasury Management Annual Report and Outturn Prudential Indicators 2024/2025	Cabinet 9 Sep 2025

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